Organization of Black Aerospace Professional, Southern Illinois University Chapter Constitution
Spring 2018 - Spring 2019

February 17th, 2018

Article I: Organization Name
1. The name of the organization shall be OBAP SIU.
2. This organization is a student chapter of the national organization, The Organization of Black Aerospace Professionals.

Article II: Purpose Statement
The purpose of this organization is to:
- Promote diversity in the Southern Illinois aviation community, and specifically, the advancement of African Americans and other minorities in the aviation industry
- Create a community dedicated to the service of bringing minority youth into the industry
- Represent Southern Illinois University at the annual OBAP convention

Article III: Membership and Eligibility Criteria
Section A: Membership is open to any enrolled SIU student who:
1. Has an interest in or affiliation with aviation or aerospace related professions and/or topics
2. Has paid the fees and obtained a membership with the national OBAP member office

Section B: Member selection will not be based on race, color, religion, sex, national origin, sexual orientation, gender identity, ancestry, age, marital status, physical or mental disability, unfavorable discharge from military, or status as a disabled veteran or veteran of the Vietnam Era.

Section C: Dues and collection procedures
1. The fiscal year of the organization, shall be from August 1 to July 31
2. The amount of annual dues shall be determined each year by the elected officers
3. Dues shall not exceed $50 per year ($30 designated to official OBAP membership, $20 to the SIU chapter budget).
4. Dues shall be used for the following purposes:
   a. Events held by OBAP SIU
   b. Fundraising efforts
   c. Merchandise
   d. Official OBAP annual membership fees

Section D: A member may be removed for:
1. Violation of the SIU Student Conduct Code, Southern Illinois University policies, city, state, and national laws.
2. Discriminatory behavior, hate speech, or any other disruptive behavior

Section E: Removal of membership procedures
Any member may have their membership revoked by a majority vote of the Executive Board. Any member removed may appeal to the executive member board. Said member shall be considered reinstated with majority approval of the members of the executive board.
Article IV: Voting
Section A: A quorum will be simple majority of members present
Section B: Each member in good standing may vote on issues relating to the operations of the RSO.
Section C: Proxy voting is not allowed

Article V: Officers
Section A: This organization shall have a President, Vice President, Secretary and/or Treasurer, and Advisor. These officers comprise the Executive Committee or Board.

Section B: All officers must be currently enrolled Southern Illinois University Carbondale students.

Section C: The term of office shall be from the first day of the fall semester to the last day of the spring semester.

Section D: Election of officers shall be held at the second to last week of each semester or as deemed necessary by executive board members. This is put in place in case of officers graduating in December/May. If there is no need to replace members of the executive board, December elections will be cancelled. At least two weeks notice shall be given before the election meeting. Nominations shall be initiated from the floor and elections done by ballot. The person receiving majority vote will be elected.

Section E: If it is deemed by a majority vote of the executive board, an officer can have his/her title revoked, and an interim officer, appointed by the President, shall take their place until the following election.

Section F: Any vacancy which may occur in an office shall be filled by appointment by the president pending ratification at the next executive board meeting.

Article VI: Duties of Officers
Section A: President
1. The president shall be the chief executive officer and will serve as the contact for Office of Student Engagement and the national board of OBAP
2. The president shall appoint all committee chairpersons
3. The president, with approval of the executive board, directs the budget
4. Vacancies in offices will be filled by appointment of the president with approval of the general membership.
5. President shall be primary organizer of events

Section B: Vice President
1. The vice president shall be the parliamentarian for the organization
2. The vice president shall assume the duties of the president should the office become vacant, or in the absence of the president
3. The vice president will keep and have available current copies of the constitution and bylaws
4. The vice president will be responsible for scheduling programs
5. The vice president will perform other duties as directed by the president

Section C: Secretary
1. The secretary shall be responsible for keeping the minutes of all meetings and the meetings of the executive board
2. The secretary will provide a copy of the minutes for each officer and keep a master file
3. The secretary shall maintain a complete and accurate account of attendance and membership status
4. The secretary shall be responsible for communicating with all voting members via email, and informing them of events and meetings via email.
   a. An organizational email will be used to disseminate information pertaining to OBAP SIU. Sending out unapproved and/or non discussed information or sharing information about the email outside of the executive board is grounds for removal from the executive board.
5. The secretary will perform other duties as directed by the president

Section D: Treasurer
1. The treasurer shall keep a current record of all financial transactions
2. The treasurer shall develop quarterly reports containing a list of all receipts and disbursements and distribute them among the membership
3. The treasurer will be responsible for checking the accuracy of all bills and invoices and paying them correctly and on time
4. The treasurer will perform other duties as directed by the president

Article VII: Advisor
Section A: The Advisor must be a full time faculty or staff member at Southern Illinois University.
Section B: The advisor shall:
   1. assist the group in the execution of roles and responsibilities
   2. provide feedback to the organization regarding its operation and functioning
   3. serve as a resource
   4. provide advice upon request, and also should share knowledge and expertise
   5. meet with the executive board on a regular basis
   6. The advisor will be a nonvoting member of the organization

Article VIII: Group Committee Structure
Section A: The following committees (other than executive board) shall be appointed by the president subject to ratification by the organization during a regular business meeting
   1. Youth Outreach Committee

Section B: The duties of the standing committees shall include:
   1. Organizing meetups with youth in the local area to discuss aviation careers, and come up with other outreach activities to inform underrepresented and non-legacy youths in the local area.

Article IX: Notice of Meetings
Section A: The times for regularly scheduled meetings shall be Tuesdays from 6 pm to 7pm, with a pre-meeting for executive board members at 5:30

Section B: Special or emergency meetings may be called up to a day before Tuesday by the executive board. Meetings shall be held more frequently as necessary (in case of upcoming event).

Section C: The meetings shall include a quorum, order of business, and disposition of the minutes.
Article X: Parliamentary Procedure

Section A: The rules may be suspended by a majority vote by executive board members.

Article XI: Programs, Services, Activities

1. This organization shall be in compliance with all federal and state statutes and regulations as well as Southern Illinois University’s policies pertaining to non-discrimination in educational programs.

2. Access to all programs, services and activities shall be free from discrimination included but not limited to, race, color, religion, sex, national origin, sexual orientation, gender identity, ancestry, age, marital status, physical or mental disability, unfavorable discharge from military, or status as a disabled veteran or veteran of the Vietnam Era.

3. This organization shall provide reasonable accommodations as necessary to individuals with disabilities in order to provide equal opportunity to participate in programs, services and activities.

Article XII: Statement of Non-Hazing

1. This organization will not conspire to engage in hazing, or commit any act that causes or is likely to cause bodily danger, physical harm, or personal degradation or disgrace resulting in physical or mental harm to any fellow student or person attending the institution.