Chief Pilot

North Central Air Charter (NCAC) is a reliable and experienced private jet, turboprop, and piston charter operator located at the DuPage Airport just outside of Chicago. North Central Air Charter operates its own fleet of Citation Jet, Pilatus PC-12 and Cirrus SR22T aircraft with international, national, and regional capabilities and flight crews that have significant time in each aircraft type. Our operations staff is highly experienced in aircraft management and NCAC is Argus Gold rated and Wyvern Registered. Our aircraft are maintained in house to an impeccable standard and ready on demand.

To grow our business, we are looking to add talent to our team. The ideal candidate will have the potential to grow personally and professionally within an experienced successful company in an entrepreneurial environment. If you are a motivated self-starter who thrives in a fast-paced and high-energy environment with demonstrated excellence in prior endeavors and a strong desire to make an impact, apply to join our team.

Job Description:

The Chief Pilot is responsible for maintaining an infrastructure that supports the safe execution of flight operations consistent with North Central Air Charter’s values and economic goals by working with the Director of Operations, Director of Maintenance, NCAC Pilots and other staff members. Key responsibilities include performing and delivering various flight operations functions and programs including but not limited to FAA regulatory compliance, acting as Pilot in Command of NCAC aircraft, pilot recruiting, pilot training, pilot records and currency, external reporting, and conducting all pre and post flight duties.

Specific Duties to Include:

- Shall meet the requirements of FAR 119.71 (c) as appropriate
- Works closely with the Director of Operations as a liaison in all operational matters
- Works closely with the Director of Maintenance to ensure that aircraft maintenance meets regulations and is scheduled so as not to disrupt scheduled flight operations unnecessarily
- Acts as Pilot in Command and also Second in Command of all NCAC Aircraft
- Conducts all pre and post flight duties as necessary
- Adjust and apply all risk assessments for flights and conditions
- Ensures that all operations and training manuals are current and compliant
- Managing and maintaining a crew of pilots to include hiring, scheduling and training insuring all part 135 and part 91 compliance
- Oversee flight operations to ensure compliance with regulations, company policies, and procedures
- Working closely with all other NCAC and company affiliate team members
Required Qualifications:

- Must have 3 years of Part 135 experience within the last 6 years
- Must hold a valid and current FAA Class 1 Medical Certificate
- Must hold a valid ATP Certificate and US Passport
- Minimum 2,500 hours total flight time
- Minimum 500 hours of Turbine Pilot in Command

Knowledge, Skills and Abilities:

- Strong interpersonal and communication skills
- Excellent cockpit resource management skills
- Ability to establish priorities, work independently, and proceed with company objectives without supervision
- Ability to communicate and resolve technical issues and problems
- Thorough knowledge and understanding of aircraft systems and limitations of all aircraft flown
- Ability to quickly learn and work within all company rules, policies, and procedures

Preferred Qualifications:

- Bachelor’s degree in aeronautical science or a related field
- Type Rating in CE-500 series
- Pilatus PC-12 PIC experience
- Minimum 500 hours of experience in Citation Type preferred
- Previous part 91 aviation experience
- Experience working with Google Docs, Sheets, Microsoft Excel
- Ability to multitask calmly and efficiently in a high-stress and fast paced environment
- Intermediate level computer knowledge and typing skills, ability to learn company operations software
- Experience with operating flight scheduling software systems preferred but not required
- Knowledge and experience with US Customs and Border Protection entry/exit procedures as well as international handling

Physical Demands:

- Intermittent physical activity including bending, reaching and prolonged periods of sitting
- Ability to occasionally lift 50 pounds vertically through 4 feet and maneuver that load at arm’s length